

South River Ladies Golf Association By-Laws

ARTICLE I - Name

The name of the organization shall be South River Ladies Golf Association, hereinafter referred to SRLGA.

ARTICLE II – Purpose

The purpose of SRLGA shall be to further the enjoyment of golf, to promote sportsmanship and friendship, and to provide competitive play.

ARTICLE III – Membership

Any women, 18 years of age or older, who is a member in good standing of The Golf Club at South River, is eligible for membership in SRLGA.

ARTICLE IV – Governance/Officers

Section 1 – Board

SRLGA's activities shall be governed by a Board consisting of an Executive Committee and the Chairpersons of the following Standing Committees: 18 Hole League, 18 Hole Inter-Club, 9 Hole League, Historical, By-Laws Resolutions, Hospitality, Publicity, Handicap/Rules, Ringer and Member-Guest. The Executive Committee shall consist of a President, Vice-President, Treasurer, Secretary, and one (1) Member-at-Large from each league shall be voting members. The immediate past President shall be a non-voting member of the Executive Committee.

Section 2 – Authority

The duties of the Executive Committee shall be to oversee the activities of and to set policies for SRLGA. It may form any committee it deems necessary.

Each duly elected officer of SRLGA shall serve as an ex-officio member of the committees specified herein, except the Nominating Committee.

The President, Vice President, 18-Hole League Chairperson, 9-Hole League Chairperson and immediate past President shall represent the members of SRLGA on the Club's Golf Committee.

ARTICLE V – Duties of Officers

Section 1 – President

The President shall preside over all Board, Executive Committee, and general membership meetings of SRLGA.

The President shall appoint a Chairperson for all Standing Committees, including but not limited to the following:

- a. 18 Hole League
- b. 18 Hole Inter-Club
- c. 9 Hole League
- d. Historical
- e. By-Laws/Resolutions
- f. Hospitality
- g. Publicity
- h. Handicap/Rules
- i. Ringer
- j. Member-Guest
- k. Sunshine

The President shall appoint a Parliamentarian. The Parliamentarian shall attend all meetings of SRLGA and shall use as her basic guide to fair and orderly conduct of business Roberts Rules of Order. The President, in the absence of the Parliamentarian, shall appoint another to act in her place. The President shall serve as liaison between SRLGA and the Golf Professional on policy issues.

Section 2 – Vice President

The Vice President, in the absence of the President, shall preside over the Board, Executive Committee, and the general membership meetings.

The Vice President shall serve as an ex officio member of the following Standing Committees: Handicap/Rules, Member-Guest, and the 18 Hole Interclub.

Section 3 – Treasurer

The Treasurer shall serve as the Chief Financial Officer of SRLGA. The Treasurer shall be responsible for receiving funds due the association, for making disbursements as necessary, and for keeping an accurate record of all financial transactions of SRLGA. Any expenditure in excess of One Hundred Dollars (\$100.00) must have the prior approval the board. The Treasurer shall also keep an accurate membership record and prepare an Annual Financial Report. This report shall be presented to the Board and then to the general membership. She shall prepare and give interim financial reports to the Board and general membership as required.

The Treasurer, in the absence of the President and Vice President, shall preside over all Board, Executive Committee, and general membership meetings.

The Treasurer shall serve as an ex officio member of the following Standing Committee: Ringer/Birdie.

Section 4 – Secretary

The Secretary shall record the minutes of all the Board, Executive Committee, and general membership meetings. She shall prepare and distribute notices of all meetings in the manner prescribed herein, conduct the correspondence of SRLGA, and prepare and distribute a SRLGA Membership Directory.

The Secretary, in the absence of the President, Vice President, and Treasurer, shall preside over all Board, Executive Committee, and general membership meetings.

The Secretary shall serve as an ex officio member of the following Standing Committee: Hospitality and Publicity.

Section 5 – Immediate Past President

The immediate Past President shall serve as an advisor to the President.

The Past President shall be responsible for acquiring “end of season” gifts for the Officers. The President will acquire gifts for the Committee Chairpersons. They shall utilize funds from the SRLGA treasury in accordance with the guidelines set forth herein.

ARTICLE VI – Standing Committees

Section 1 – Chairperson

Each Committee Chairperson shall prepare and maintain a written record of the duties of her position and the business of that committee during the term of office. This record shall be passed on to her successor at the conclusion of her term. All Committee Chairpersons are encouraged to include on their committees representatives from the 18-Hole and 9-Hole leagues when applicable. Further, all Committee Chairpersons may choose as few or as many members for her committee as she deems necessary.

Section 2 – 18-Hole League

The 18-Hole League Committee shall plan and execute the golf activities of the 18-Hole League SRLGA.

Section 3 – 18-Hole Inter-Club

The 18-Hole Inter-Club Committee shall serve as the liaison between SRLGA and the Maryland State Golf Association-Women's Division (MSGAWD) and other Women's Golf Associations and groups. They will initiate and encourage inter-club play between The Golf Club at South River and other private/semi-private clubs. They will work closely with the 18-Hole League Chairperson as necessary.

Section 4 – 9-Hole League

The 9-Hole League Committee shall plan and execute the golf activities of the 9-Hole League of the SRLGA.

Section 5 – 9-Hole Inter-Club

The 9-Hole Inter-Club Committee shall serve as the liaison between the 9-Hole League of SRLGA and the other 9-Hole Groups. The extent of these activities will be determined seasonally by level of interest. The Committee will work closely with the 9-Hole Chairperson as necessary.

Section 6 – Twilight League

The Twilight League Committee shall plan and execute the golf activities of the Twilight League.

Section 7 – Historical

The Historical Committee shall maintain a recorded history of SRLGA and its activities.

Section 8 – By-Laws/Resolutions

The By-Laws/Resolutions Committee shall review and recommend revisions to the by-laws as necessary.

Section 9 – Hospitality

The Hospitality Committee is responsible for welcoming new club members and encouraging participation in SRLGA. They shall plan all social activities of SRLGA including luncheons, coffees and meetings in conjunction with the plans of the Board.

Section 10 – Publicity

The Publicity Committee shall promote the aims and accomplishments of SRLGA and submit results to local newspaper on a weekly basis during the golfing season.

Section 11 – Handicap/Rules

The Handicap/Rules committee shall perform its duties in accordance with USGA guidelines on handicaps. It shall be thoroughly familiar with the WSGA Rules of Golf, and shall have the authority and responsibility for settling disputes arising out of play under the rules of the game. It shall work closely with the Golf Professional.

Section 12 – Ringer

The Ringer Committee shall be responsible for the verification and maintenance of the ringer records. Ringers and Birdies shall be limited to SRLGA events.

Section 13 – Member-Guest

The Member-Guest Committee shall plan and execute the activities for the Member-Guest Tournament. The Committee shall coordinate its plans with the Hospitality and Publicity Committees as necessary.

Section 14 – Greetings

The Greetings Committee shall be responsible for sending appropriate greetings to SRLGA members and/or their immediate family members.

ARTICLE VII – Elections

Section 1 – Nominating Committee

The immediate Past President shall be the Chairperson of the Nominating Committee. The Chairperson shall form a committee, which shall consist of at least one representative from each league of SRLGA. The Nominating Committee shall formally notify the membership that the candidates for officers are being solicited. They shall provide a forum for members to submit written nominations. They shall prepare a slate of officers, which shall include all qualified candidates. The Nominating Committee shall distribute the ballots to be collected at the annual fall meeting of the SRLGA. Absentee ballots shall be collected prior to the annual meeting. The Nominating Committee Chairperson shall conduct the election process at the annual meeting of SRLGA.

Section 2 – Slate of Officers

The Nominating Committee shall submit a slate of officers and one (1) member-at-large from each league to the general membership by posting on the Association's bulletin board at least thirty (30) days prior to the annual fall meeting. Additional nominations may come from the floor during the annual fall meeting.

Section 3 – Ballot

The President, Vice President, Secretary and Members-at-Large shall be elected by ballot at the annual fall meeting. The Treasurer shall be elected bi-annually. Those elected shall take office at the conclusion of the meeting.

Section 4 – Terms of Office

Members shall be elected to the same office for no more than two (2) consecutive terms of one (1) year each. The term of office for the Treasurer shall be two years.

Section 5 – Vacancy

In the event of a vacancy in the unexpired term of any elected officer, the Board shall appoint a successor to complete the unexpired term.

ARTICLE VIII – Meetings

Section 1 – General Membership Meetings

Each year the President shall call at least two (2) general membership meetings of SRLGA. Notice of these meetings shall be posted on the annual calendar. The President may call additional meetings with proper notice being given to the membership by posting on the Association's bulletin board and by posting it in the Club's newsletter at least fourteen (14) days prior to each meeting.

Section 2 – Quorum

The members present at any meeting, after proper notice has been given, shall constitute a quorum.

Section 3 – Board Meetings

The President shall call Board meetings as necessary.

Section 4 – Special Meetings

A special meeting may be called by written petition stating the purpose of the meeting and signed by twenty-five percent (25%) of the membership. Notice of a Special Meeting shall be given by posting on the Association's bulletin board and by posting it in the Club's newsletter at least fourteen (14) days prior to the meeting.

ARTICLE IX – Dues

Section 1 – Payable

The amount of annual dues shall be determined by the Board and shall be due and payable prior to the first day the member plays. There will be separate dues for each league of SRLGA.

Section 2 – Entitlements

The payment of dues entitles a member to the following:

- a. Participation in those scheduled golf events only for the league in which the member is registered, and eligibility for prizes,
- b. Participation in any scheduled event not specific to a league event,
- c. Voting privileges, and,
- d. Eligibility to hold office in SRLGA

Section 3 – Use

The annual dues shall be used to help defray the operating costs of SRLGA

ARTICLE X – Tournaments

Section 1 – Tournaments

To compete in any SRLGA event, a member must have a bonafide USGA handicap.

Section 2 – Guests

There shall be a limit of one (1) guest per member for the annual Member-Guest event. Each guest must have a bonafide USGA handicap or play at scratch.

Section 3 – Exceptions

A guest may play in any SRLGA event, except a Championship, or any other such event designated for members only. The guest must have a bonafide USGA handicap. The host member shall be responsible for green and cart fees.

ARTICLE XI – Amendments to the By-Laws

These By-Laws may be amended at any regular or special meeting of SRLGA upon the affirmative vote of two-thirds of the members present. Proposed Amendments shall be posted on the Association's bulletin board at least thirty (30) days in advance of said meeting.

